

**ADMINISTRATION TO FILL OUT:**

Date & Time Packet Turned In: \_\_\_\_\_

Registration Fee Paid: \_\_\_\_\_

Official Enrollment Date: \_\_\_\_\_



# LITTLE SPROUTS FINE ARTS PRESCHOOL

180 Sugar Avenue, Suite 2 - Sugar City, Idaho 83448  
legacylittlesprouts@gmail.com --- 208-251-2958  
www.littlesproutsfineartspreschool.com

**PLEASE CHECK WHICH CLASS YOU ARE REGISTERING FOR BELOW:**

- Tuesday/Thursday (3-4 yrs old): 8:30 am – 10:30 am = \$115 Monthly Tuition
- Monday/Wednesday/Friday (4-5 yrs old): 8:30 am – 11:00 am = \$160 Monthly Tuition

## **Registration Form**

Child: \_\_\_\_\_ Birthdate: \_\_\_/\_\_\_/\_\_\_ Sex: M\_\_\_ F\_\_\_

Child's Address: \_\_\_\_\_

Full name of Mother: \_\_\_\_\_ Email \_\_\_\_\_

Mother's Address:  Same as child \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of work: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Full name of Father: \_\_\_\_\_ Email \_\_\_\_\_

Father's Address:  Same as child \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of work: \_\_\_\_\_ Work Phone: \_\_\_\_\_

## **Emergency Contacts**

Minimum two contacts, other than parents, to contact in case of emergency/authorized to pick up child:

1. Name: \_\_\_\_\_ 2. Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell or Work Phone: \_\_\_\_\_ Cell or Work Phone: \_\_\_\_\_

Other Person(s) Authorized to pick up child:

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: \_\_\_\_\_

## **Child's Health Information and History**

Child's Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Are your child's immunizations up to date? Yes ( ) No ( )

Note: Please attach a copy of your child's immunization record. If your child is not immunized or is not up to date, please request a waiver and submit it. We MUST have something on file.

Does your child have any known health problems? Yes ( ) No ( ) (If yes, please explain below)

\_\_\_\_\_

Does your child have any special needs? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does your child have any known allergies? Yes ( ) No ( ) If yes, what are they, and what are your child's reactions:

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**\* If your child suffers from life-threatening allergies, you must request and provide an Allergy Information Form**

Does your child have any speech, hearing, or visual problems? Yes ( ) No ( ) (If yes, please explain below)

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Please comment on any other medical information/or needs the childcare provider should be aware of:

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## **Medication and Emergency Care Authorization**

I authorize Little Sprouts Fine Arts Preschool to administer the following, as deemed necessary by its staff, for the comfort and well-being of my child.

Yes  No I authorize the use of typical first aid supplies, including but not limited to anti-bacterial ointment and band-aids.

NOTE: Prescription medications that must be administered at school require a separate authorization form and must be sent to the school in the original prescription bottle, with clear instructions from the doctor. Medications will be labeled with your child's name and kept locked up.

I authorize Little Sprouts Fine Arts Preschool to obtain the following services for my child if necessary: EMS and/or Ambulance transport in the event of an emergency. (Ambulance fees and/or health care costs are the responsibility of the parent/guardian).

Comments/Exceptions: \_\_\_\_\_

## **Photo Authorization**

At Little Sprouts Fine Arts Preschool, we occasionally take photos and videos during birthdays, holidays, classroom activities, special events, and daily learning experiences. These images may be used for classroom projects, memory keepsakes, and to share highlights of your child's day.

### **What is the Private Parent Group in the BAND App?**

Our private parent group in the BAND app is a secure, invite-only space just for the families in your child's class. Teachers use this group to share important updates, reminders, class news, and occasional photos or videos from the school day so you can stay informed and feel connected to your child's experiences at Little Sprouts. Only parents/guardians from the class and staff have access to the group. Please review the options below and select the permission level you are comfortable with.

## **CLASSROOM & PRIVATE BAND GROUP PERMISSION**

(Internal Use Only — shared only with classroom families in the Private BAND app)

**Please select one:**

- YES — I authorize** Little Sprouts to take photos/videos of my child. These may be shared in our **PRIVATE class BAND group** and may be included in class keepsakes or memory items that may also include other students.
- NO — I do not authorize** my child to be photographed or recorded in any form, including in the **PRIVATE class BAND group**.

## **OPTIONAL: MARKETING & PROMOTIONAL USE**

(Occasional Sharing)

**Please select one:**

- YES — I also authorize** Little Sprouts to **occasionally share select photos/videos** of my child on our social media, website, or printed preschool materials (such as brochures or flyers). We are thoughtful about what we share and always represent our students and school in a safe, respectful, and positive light.
- NO — I prefer that my child not be included** in any promotional photos or videos.

## **Automatic Payment Agreement**

At Little Sprouts Fine Arts Preschool, we strive to provide a seamless and efficient payment process for all families. To ensure smooth program operations, we require all student accounts to be enrolled in our automatic payment (autopay) system.

**Key Details:**

- **Autopay Requirement:** Participation in autopay is mandatory for all preschool families. This policy helps us maintain focus on delivering a high-quality experience for your child without administrative disruptions.
- **Payment Schedule:** Tuition payments will be automatically deducted on the **1st of each month** from September 2026 through May 2027
- **Payment Method:** Autopay is set up through a secure parent portal platform on Jackrabbit, which accepts automatic payments via debit card, credit card, or bank account.

By enrolling in Little Sprouts Fine Arts Preschool, you acknowledge and agree to the autopay requirement as part of our registration process. Families will receive a confirmation of the payment schedule upon successful registration and setup of their autopay account.

# Registration and Supply Fee Agreement

At Little Sprouts Fine Arts Preschool, our registration and supply fees help ensure a high-quality experience for your child, including engaging materials and resources. Please review the following details carefully:

## Registration Fee:

- A \$40 registration fee is required at the time of registration to secure your child's spot in the class.
- This fee is **non-refundable** and must be paid via the parent portal.
- Registration is incomplete, and spots will not be held until this fee is paid.

## Supply Fee:

- Tuesday/Thursday Classes: Supply fee is **\$70**
- Monday/Wednesday/Friday Classes: Supply fee is **\$95**
- Supply fees will be **automatically processed** via your parent portal using the payment account set up on autopay on **August 15, 2026**.
- The supply fee covers classroom consumables (art supplies, etc.), printables, and snacks.

We appreciate your understanding and cooperation in adhering to these policies, which help us maintain a smooth and organized preschool experience and ensure we can purchase all necessary supplies before the school year begins.

# Parent Agreement

I, the undersigned, agree to the following (please initial):

\_\_\_\_\_ To enroll my child at Little Sprouts Fine Arts Preschool for the 2026 - 2027 school year.

\_\_\_\_\_ To enroll in autopay on my parent portal to ensure all fees and tuition payments are completed by their respective due dates.

\_\_\_\_\_ To give 30 days' written notice of withdrawal of my child. If sufficient notice is not given, then one calendar month's tuition may be forfeited.

\_\_\_\_\_ To deliver my child on time and directly to a staff member, to never take my child from school without informing a staff member, and to pick up my child on time.

\_\_\_\_\_ To notify the school in advance if anyone other than the parent/guardian is picking up my child.

\_\_\_\_\_ To advise the school if there are any changes in the family relationship, including any modifications to the custody/access of the child.

\_\_\_\_\_ I understand that absences due to illness or holiday and school closures due to severe weather conditions and/or natural disasters are not exempt from payment.

\_\_\_\_\_ I agree to keep my child home from school if there is any question of impactful illness, and to notify the school of any serious illness.

\_\_\_\_\_ The school reserves the right to release a child if the school decides it is best for the child and/or the school.

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**I hereby certify that all the information given regarding my child's registration is complete and correct.**

\_\_\_\_\_

(Signature of parent/guardian)

\_\_\_\_\_

(Date)

# Parent Registration Checklist & Tuition Breakdown

To be considered officially registered with Little Sprouts Fine Arts Preschool, we need the following:

- A completed registration packet (to be filled out at our in-person registration day and open house in August)
- Payment for your child's registration fee of \$40.00. This fee covers processing your paperwork and associated administrative costs

Once the above items are received, your child's spot in the Little Sprouts Fine Arts Preschool will be secured.

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**By August 24th, 2026, the following MUST be completed:**

- A copy of your child's immunization records or a signed immunization waiver turned in
- Any doctor notes or directives regarding special needs or allergies
- Autopay set up on your parent portal account with either a card or an ACH account

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Your monthly tuition will be automatically charged on the 1st of each month (Sep 2026 - May 2027). Please see the tuition schedule listed below.

	<u>Auto Pay Date</u>	<u>Tues/Thurs</u>	<u>Mon/Wed/Fri</u>
September 2026	9/1/2026	\$115.00	\$160.00
October 2026	10/1/2026	\$115.00	\$160.00
November 2026	11/1/2026	\$115.00	\$160.00
December 2026	12/1/2026	\$115.00	\$160.00
January 2027	01/1/2027	\$115.00	\$160.00
February 2027	02/1/2027	\$115.00	\$160.00
March 2027	03/1/2027	\$115.00	\$160.00
April 2027	04/1/2027	\$115.00	\$160.00
May 2027	05/1/2027	\$115.00	\$160.00

**\*\*\* As a reminder, your yearly supply fee of \$70 for Tuesday/Thursday classes or \$95 for Monday/Wednesday/Friday classes will be automatically processed on August 15, 2026.**